

Minutes of Committee Meeting for Isleworth Baroque:

Wednesday 7th April 2010 at 6.30pm at 26 Morley Road, East Twickenham

Present: Laurence Slater (Chair), Tom Beaton, Chris Hobson, Philip Johnson, Simon Pike, Janet Oates, Helena Brown, Annee Blott.

ID	Description	Action
1	Confirmation of Agenda	
	The agenda was agreed.	
2	Approval of minutes from previous meeting	
	The minutes of the previous meeting on 17 th February were approved.	
3	Treasurers report	
	The current bank balance is around £4600. Once outstanding payments for Lileth have been made, this will drop to around £2400, which is the typical reserve.	
4	Main Production 2010 - The Beggar's Opera	
	<p>Confirmation of venue and dates</p> <p>Annee, Helena, Chris, Simon and Leslie had investigated the feasibility of staging the main production this year at the Treaty Theatre. There was general agreement that this venue would be suitable for The Beggar's Opera, but there were some reservations about whether it could become a long term "home" for IB main productions. It was felt that a major change like this should only happen once.</p> <p>It was therefore decided to stage the main production for 2010 once again at Isleworth Public Hall (IPH).</p>	
	<p>One shortcoming of IPH is sightlines. IPH has raised rostrum staging, with a choice of heights. It is difficult to raise the entire stage area, because of the need to maintain an aisle for the audience.</p> <p>Annee will consider raising part of the stage area.</p> <p>Simon will investigate the feasibility and cost of raked seating.</p>	Annee Simon
	It was confirmed that the dates of performances will be Weds 15 th – Fri 17 th October.	

ID	Description	Action
	<p>Other arrangements</p> <p>One ongoing difficulty in rehearsals is getting all performers together for rehearsals. This would be helped by publishing a provisional rehearsal schedule as early as possible (before auditions). Annee and Helena will coordinate with Leslie to produce one.</p> <p>It was suggested that a few of the rehearsals should be designated as “mandatory” – see comment in Lileth review, item 6.</p>	Annee Helena Leslie
	<p>Laurence suggested that a “project manager” would be needed to coordinate publicity. Simon offered to do this, subject to checking his diary.</p> <p>Post meeting note: Simon has confirmed that he will be able to take this on.</p>	Simon
	Helena will e-mail Kate to ask if she can do choreography.	Helena
	Simon will ask Mair and Ann if they can help again with costumes.	Simon
	Leslie has agreed to conduct.	
5	Study Day 2010 – Cupid and Death	
	<p>Arrangements</p> <p>It was decided that the workshop will run from 11:30 until 4:30 followed by a performance until 5:30. Therefore we would need the hall from 11am until 6pm. Laurence will check with Rosalind that the booking is confirmed.</p> <p>Helena confirmed that the scores had been ordered (sale or return).</p> <p>Simon offered to undertake administration on the day.</p>	Laurence
	<p>Tutors</p> <p>It was agreed that Helena and Janet would be the tutors for the study day.</p> <p>The trustees resolved that Helena and Janet should be paid a fee of £25/hour.</p>	
	<p>Participation Fee</p> <p>It was agreed that the participation fee would be £35, including the purchase of the score.</p>	

ID	Description	Action
	<p>Publicity</p> <p>Janet offered to produce an A5 flier.</p> <p>Chris will arrange for information to be included in Tamesis.</p>	<p>Janet Chris</p>
6	Lileth	
	<p>Post Production review</p> <p>There was general agreement that the performance was a great success. The pre-performance talk also went very well.</p> <p>Helena made the customary comment that more rehearsals would have been beneficial, especially ones where all performers were able to be present. She suggested that some rehearsals could be made “mandatory”.</p>	
	<p>Professional Musicians</p> <p>It had been necessary to retain a number of professional musicians for the performance, for a number of reasons.</p> <p>Chris proposed that IB should pay the fees of the theorbo, trumpet and timpani players. <i>The trustees resolved</i> that IB should pay these fees, totalling approximately £410 (exact amount pending receipt of one invoice).</p> <p><i>The trustees thanked</i> an anonymous donor for paying the fees of three singers.</p>	
	<p>Finances</p> <p>Taking into account the decision above, the performance had nearly broken even. 131 tickets had been sold.</p>	
	<p>The IB production of Calisto was missing from the list of previous productions in the programme. This was noted, so that the list would not be copied into future programmes with the omission.</p>	

ID	Description	Action
7	Charitable Matters	
	The IB website needs to be updated to the current trustees (Bernard is still mentioned as a trustee).	Laurence
	Simon has updated the Charity Commission website with his contact information and the details of the IB main bank account.	
8	Any other business	
	Annee suggested developing a relationship with Chiswick House, as a possible future venue. She offered to write a letter of introduction.	Annee
	Helena has been contacted by Opera Now magazine, offering an advert for £200. It was felt that this could be worthwhile, and could be broader than just an advert for the Beggar's Opera. Helena will follow this up for more information on size, available dates, etc.	Helena
	Janet's husband is taking part in a 50 mile run in the Cotswolds, for two charities. It was agreed to add a link on the IB website to his "just giving" page.	Laurence/ Caroline
	Date of Next Meeting	
	The next committee meeting will be at 18.30 on 17 th May, at 26 Morley Road. The main focus will be to finalise preparations for the Study Day. Simon offered his apologies for this meeting.	All

Simon Pike, Secretary 12th April 2010

Full list of events for next 2 years (unchanged from previous minutes):

Date	Event	Comment
2010		
24 th Jan	Members Concert and AGM	The Drayton Arms
1 st – 4 th Feb	Auditions for Janet's Oratorio - <i>Lilith</i>	To be arranged informally with Janet
7 th Feb	Half-day Kick-off for Lilith	Venue to be Roehampton
Week beginning 8 th Feb	Start rehearsing Janet's Oratorio - <i>Lilith</i>	Wednesday evenings for singers, Mondays for Orchestra
18 th March	Perform Janet's Oratorio - <i>Lilith</i>	Performance to take place in St Margarets Church. Full rehearsal on Tuesday 16 th March
6 th June	Study Day	Cupid and Death by Locke
14 th – 18 th June	Auditions for October production	Precise dates to be arranged.
Week beginning 28 th June	Rehearsals start for October production	Precise dates for rehearsals to be confirmed
13 th to 15 th October	Performances of Beggars Opera	Isleworth Public Hall
2011		
23 rd Jan	Members Concert and AGM	Venue to be decided
7 th – 11 th Feb	Auditions for Spring Concert	
Week beginning 14 th Feb	Start rehearsing for Spring Concert	
21 st – 25 th March	Spring Concert	Concert of music by Vivaldi including <i>Gloria</i>
5 th June	Study Day	Subject to be decided
13 th – 17 th June	Auditions for October production	Precise dates to be arranged.
Week beginning 27 th June	Rehearsals start for October production	Precise dates for rehearsals to be confirmed
12 th to 14 th October	Performances of Handel's <i>Solomon</i>	All at one venue – probably IPH