

Minutes of Committee Meeting for Isleworth Baroque:

Wednesday 6th October 2010 at 6.15pm at Quaker's Meeting House

Present: Tom Beaton, Sylvia Bisset, Chris Hobson, Philip Johnson, Simon Pike,
Laurence Slater, Helena Brown, Anthony Agius

Apologies: Janet Oates, Annee Blott

ID	Description	Action
1	Confirmation of Agenda	
	The agenda was confirmed.	
2	Approval of minutes from previous meeting	
	The minutes of the meeting on 22 nd September were approved.	
	Actions (not covered by other agenda items) All actions had been completed. Follow-on actions are described below under the relevant agenda item.	
3	Treasurer's report	
	The current bank balance is £4013.	
4	Main Production 2010 - The Beggar's Opera	
	Budget The following expenditures for the Beggar's Opera were noted: Clog dancer £200 Score production £175 It was agreed to waive the regular performance fee for Alison Jackson because she only plays for 3 minutes.	
	Arrangements for performances Simon has made contact with Jevan (technician) regarding setting up of lighting in IPH.	
	Anthony will check with Rosemary of Friends of IPH as to whether it will be necessary to move the orchestra for the event on Thursday afternoon.	Anthony

ID	Description	Action
	<p>Failure of disabled lift in IPH</p> <p>The committee expressed its concern that the disabled lift in IPH will not be available, and particularly that Fusion had not informed IB that it had failed. Several committee members were aware of regular IB supporters who would not be able to attend this production because they could not negotiate the stairs.</p> <p>Tom suggested requesting a discount from Fusion. However, Simon commented that it may not be a contractual commitment.</p> <p>Laurence will write to Kate Mannekin of Fusion expressing the committee's concern.</p>	Laurence
	<p>Child Protection:</p> <p>It was confirmed that arrangements have been made for the children participating in the production:</p> <ul style="list-style-type: none"> - The boys will dress before arriving at IPH. - A room has been booked at IPH for the dancers to change. 	
	<p>Baby alarm</p> <p>A cordless baby alarm was very useful last year as "show relay". Anthony will ask Jackie if she has one.</p>	Anthony
	<p>Programme</p> <p>It was agreed to get 250 copies printed, as 200 has been barely enough last year.</p> <p>Laurence will finalise the layout on the day after the committee meeting. Simon will remind soloists during the rehearsal following the meeting to submit theirs.</p>	
	<p>Front of House</p> <p>Malcolm will do the box office</p> <p>Gerald will do programmes on Weds and Thurs.</p> <p>Jan – new supporter – will do programmes on Friday</p>	
	<p>First Aid</p> <p>Anthony asked about arrangements for first aid for any members of the audience that are taken ill.</p> <p>Three members of the cast are doctors, so it was decided that it is not necessary to make any special arrangements.</p>	

ID	Description	Action
	<p>Tickets</p> <p>Ticket sales are going well, especially for Friday. Rough tally of sales so far: Weds: 62 Thurs: 47 Fri: 88</p> <p>Catherine Bott will be coming on Friday.</p>	
	<p>Post Production Review</p> <p>Scheduled for 7th Nov 6pm at the Gunnersbury Triangle Sports and Social Club.</p>	
5	Charitable Matters	
	Nothing to report	
6	Any other business	
	<p>IP Props and costumes</p> <p>Long term storage will be sorted out after the production</p>	
	Date of Next Meeting	
	7 th November at 5pm, before the post production review	

Simon Pike, Secretary

6th October 2010

Full list of future events:

Date	Event	Comment
2010		
24 th Jan	Members Concert and AGM	The Drayton Arms
1 st – 4 th Feb	Auditions for Janet's Oratorio - <i>Lilith</i>	To be arranged informally with Janet
7 th Feb	Half-day Kick-off for Lilith	Venue to be Roehampton
Week beginning 8 th Feb	Start rehearsing Janet's Oratorio - <i>Lilith</i>	Wednesday evenings for singers, Mondays for Orchestra
18 th March	Perform Janet's Oratorio - <i>Lilith</i>	Performance to take place in St Margarets Church. Full rehearsal on Tuesday 16 th March
6 th June	Study Day	Cupid and Death by Locke
14 th – 18 th June	Auditions for October production	Precise dates to be arranged.
Week beginning 28 th June	Rehearsals start for October production	The latest calendar of rehearsals can be found on the IB website.
18 th September	Open House weekend	Isleworth Public Hall
13 th to 15 th October	Performances of Beggars Opera	Isleworth Public Hall
7 th November	Post production review	Gunnersbury
2011		
23 rd Jan	Members Concert and AGM	Venue to be decided
7 th – 11 th Feb	Auditions for Spring Concert	
Week beginning 14 th Feb	Start rehearsing for Spring Concert	
21 st – 25 th March	Spring Concert	Concert of music by Vivaldi including <i>Gloria</i>
5 th June	Study Day	Subject to be decided
13 th – 17 th June	Auditions for October production	Precise dates to be arranged.
Week beginning 27 th June	Rehearsals start for October production	Precise dates for rehearsals to be confirmed
12 th to 14 th October	Performances of Handel's <i>Solomon</i>	All at one venue – probably IPH