

# Minutes of Committee Meeting for Isleworth Baroque:

Wednesday 22<sup>nd</sup> September 2010 at 6.15pm at Quaker's Meeting House

**Present:** Tom Beaton, Sylvia Bisset, Chris Hobson, Philip Johnson, Simon Pike,  
Laurence Slater, Anthony Agius, Helena Brown,

**Apologies:** Annee Blott, Janet Oates

ID	Description	Action
<b>1</b>	<b>Confirmation of Agenda</b>	
	The agenda was confirmed.	
<b>2</b>	<b>Approval of minutes from previous meeting</b>	
	The minutes of the meeting on 8 <sup>th</sup> September were approved. <b>Actions (not covered by other agenda items)</b> The Arts Richmond mailing has been sent Article in Richmond and Twickenham Times – Philip to follow up directly Insertion in Bachtrack done Alcohol licence – The necessary paperwork has been completed to make use of the IPH licence. Lighting – Simon ongoing	Philip     Simon
<b>3</b>	<b>Treasurer's report</b>	
	The current bank balance is £3458 after payment to Fusion for IPH.	
<b>4</b>	<b>Main Production 2010 - The Beggar's Opera</b>	
	<b>Budget</b> See above.	
	<b>Progress of rehearsals</b> Rehearsals are going well – Run through at 4pm on Sunday 26th will reveal any need for extra rehearsals. Helena will check with Annee about schedule for Sunday and confirm that the website is accurate.	Helena
	<b>Marketing and publicity</b> Anthony will solicit sponsorship/adverts for the programme	Anthony
	Laurence has set up an line booking system set (20 tickets assigned)	Chris – to hold back 20 tickets

ID	Description	Action
	<b>Publicity photos</b> – Gerald will do this without charge. This is tentatively scheduled for next Tuesday, with Sally and Philip	
	<b>Arrangements for IPH</b> The disabled lift is out of action, and a replacement will not be installed in time for Beggar's opera. Laurence will add this information to the booking page on the website.	Laurence
	Simon will check situation on clearing hall during daytime	Simon
	<b>Miscellaneous</b> <b>Raffle</b> – Helena to check with Jeanette if she can sell tickets before performances Request for prizes to be included in Newsletter	Sylvia
	<b>Programme</b> <ul style="list-style-type: none"> <li>- Laurence will prepare copy and description of opera</li> <li>- Anthony will solicit advertising next week (£25 per ¼ page)</li> <li>- Soloists will need to supply or update biographies</li> <li>- Annee to supply cast list; Helena and Chris orchestra list.</li> </ul>	Anthony  Annee, Helena/Chris
	<b>Front of house</b> – Gerald will help on Thursday and Friday and Ian on Wednesday.	
	Anthony will be stage manager as Tom Brooks has other commitments this year.	
	Refreshments in hand with Ally	
<b>5</b>	<b>Charitable Matters</b>	
	Nothing to report	

ID	Description	Action
6	<b>Any other business</b>	
	<p><b>IP Props and costumes</b>            Laurence and Helena have collected the props and costumes from Kate Cleeland, and they are now stored temporarily in Laurence's garage.            Laurence and Simon will arrange Self Store and transfer after Beggar's Opera.</p>	Simon/ Laurence
	<p><b>Open House Weekend</b>            The IB participation was a success, with seven tickets sold and a number of contacts made.</p>	
	<p><b>Use of Quakers for committee meetings</b>            Helena will arrange payment for the extra hours in Quakers for committee meetings.</p>	Helena
	<b>Date of Next Meeting</b>	
	6 <sup>th</sup> October 18.15pm.	

Simon Pike, Secretary

26<sup>th</sup> September 2010

**Full list of future events:**

Date	Event	Comment
<b>2010</b>		
24 <sup>th</sup> Jan	Members Concert and AGM	The Drayton Arms
1 <sup>st</sup> – 4 <sup>th</sup> Feb	Auditions for Janet's Oratorio - <i>Lilith</i>	To be arranged informally with Janet
7 <sup>th</sup> Feb	Half-day Kick-off for Lilith	Venue to be Roehampton
Week beginning 8 <sup>th</sup> Feb	Start rehearsing Janet's Oratorio - <i>Lilith</i>	Wednesday evenings for singers, Mondays for Orchestra
18 <sup>th</sup> March	Perform Janet's Oratorio - <i>Lilith</i>	Performance to take place in St Margarets Church. Full rehearsal on Tuesday 16 <sup>th</sup> March
6 <sup>th</sup> June	Study Day	Cupid and Death by Locke
14 <sup>th</sup> – 18 <sup>th</sup> June	Auditions for October production	Precise dates to be arranged.
Week beginning 28 <sup>th</sup> June	Rehearsals start for October production	The latest calendar of rehearsals can be found on the IB website.
18 <sup>th</sup> September	Open House weekend	Isleworth Public Hall
13 <sup>th</sup> to 15 <sup>th</sup> October	Performances of Beggars Opera	Isleworth Public Hall
<b>2011</b>		
23 <sup>rd</sup> Jan	Members Concert and AGM	Venue to be decided
7 <sup>th</sup> – 11 <sup>th</sup> Feb	Auditions for Spring Concert	
Week beginning 14 <sup>th</sup> Feb	Start rehearsing for Spring Concert	
21 <sup>st</sup> – 25 <sup>th</sup> March	Spring Concert	Concert of music by Vivaldi including <i>Gloria</i>
5 <sup>th</sup> June	Study Day	Subject to be decided
13 <sup>th</sup> – 17 <sup>th</sup> June	Auditions for October production	Precise dates to be arranged.
Week beginning 27 <sup>th</sup> June	Rehearsals start for October production	Precise dates for rehearsals to be confirmed
12 <sup>th</sup> to 14 <sup>th</sup> October	Performances of Handel's <i>Solomon</i>	All at one venue – probably IPH