

Minutes of Committee Meeting for Isleworth Baroque:

Wednesday 17th February 2010 at 7pm at Quaker's Meeting House

The main purpose of this meeting was to finalise preparations for Lilith

Present: Janet Oates, Chris Hobson, Tom Beaton, Sylvia Bisset, Simon Pike

ID	Description	Action
1	Apologies	
	Philip Johnson, Helena Brown, Laurence Slater In the absence of Laurence, the meeting was chaired by Janet.	
2	Treasurers report	
	Chris reported that Laurence had been successful in obtaining a grant for £1000. Chris will check with Laurence if the grant is for a specific purpose, before deciding whether to include it in the production budget for Lilith or in the general accounts.	Chris/ Laurence
3	Lilith	
	The membership of the orchestra is still slightly fluid. Chris is liaising with Janet on engaging the necessary forces and the budgetary implications.	
	Programme: <ul style="list-style-type: none"> - It was agreed to charge £1. - Janet will compile the content - Chris will do the desk top publishing - We will need ~150-200 copies (35 for cast members) 	Janet Chris
	Publicity: Simon will print some A4 posters	Simon
	Front of House: we will need around 4 people.	

ID	Description	Action
4	Main Production 2010	
	<p>Venue for the Autumn production – Helena, Janet, Leslie and Chris had made a ‘site visit’ to the Paul Robeson Theatre in the Treaty Centre, Hounslow. Simon gave a brief report on their impressions; they were all comfortable that the venue was suitable for a main production, in terms of stage area, location for the orchestra, dressing rooms and technical facilities.</p>	
	<p>For the same hours as we have previously booked at IPH¹, the “list price” for booking the Treaty Theatre is £2700 +VAT. This is substantially higher than IPH, and we will need to explore the budgetary implications further:</p> <ul style="list-style-type: none"> - The Treaty Theatre will seat around 250 people², so two performances there would exceed the capacity of IPH for 3 nights - It is likely that we will receive a discount (but there is no substantially lower ‘charity rate’) - We understood that the charge for Saturday is the same as weekdays - The shopping centre management imposes a charge of £300 per night if the public are unable to vacate the premises by 10pm. This may not be a problem for The Beggars’ Opera, but we need to bear this in mind if we wish to develop this venue as our permanent home for future major productions. - The theatre is fully equipped, so there should not be any extra time or charges for rigging lighting. - The stage is far larger and higher than IPH, which may have implications on scenery. - The theatre would be responsible for managing the bar (and would keep the proceeds). <p>There are three possibilities for performances:</p> <ul style="list-style-type: none"> - two nights - three nights - Friday and Saturday evenings and Saturday Matinee. <p>Helena will discuss costing for these options with the theatre.</p>	

Date of next committee meeting: To be confirmed

¹ One day to set up from 12 noon, one day for dress rehearsal and three performances.

² The seating capacity of the Treaty Theatre is 280, but we will need to remove some seats for the orchestra.

Full list of events for next 2 years (unchanged from previous minutes):

Date	Event	Comment
2010		
24 th Jan	Members Concert and AGM	The Drayton Arms
1 st – 4 th Feb	Auditions for Janet's Oratorio - <i>Lilith</i>	To be arranged informally with Janet
7 th Feb	Half-day Kick-off for Lilith	Venue to be Roehampton
Week beginning 8 th Feb	Start rehearsing Janet's Oratorio - <i>Lilith</i>	Wednesday evenings for singers, Mondays for Orchestra
18 th March	Perform Janet's Oratorio - <i>Lilith</i>	Performance to take place in St Margarets Church. Full rehearsal on Tuesday 16 th March
6 th June	Study Day	Cupid and Death by Locke
14 th – 18 th June	Auditions for October production	Precise dates to be arranged.
Week beginning 28 th June	Rehearsals start for October production	Precise dates for rehearsals to be confirmed
13 th to 15 th October	Performances of Beggars Opera	All at one venue – probably IPH
2011		
23 rd Jan	Members Concert and AGM	Venue to be decided
7 th – 11 th Feb	Auditions for Spring Concert	
Week beginning 14 th Feb	Start rehearsing for Spring Concert	
21 st – 25 th March	Spring Concert	Concert of music by Vivaldi including <i>Gloria</i>
5 th June	Study Day	Subject to be decided
13 th – 17 th June	Auditions for October production	Precise dates to be arranged.
Week beginning 27 th June	Rehearsals start for October production	Precise dates for rehearsals to be confirmed
12 th to 14 th October	Performances of Handel's <i>Solomon</i>	All at one venue – probably IPH