

Minutes of Committee Meeting for Isleworth Baroque

Meeting no 1: Monday 19th January 09, 6pm at 26 Morley Road, East Twickenham

Present: Laurence Slater, Caroline Slater, Tom Beaton, Philip Johnson, Bernard Stevenson, Chris Hobson, Helena Brown, Janet Oates

No	Item	Comment	Action
1	Apologies		
	No apologies – all present		
2	Handel Concert – 19th to 21st March		
	Helena has booked Heston for the first night (Thursday 19 th March). Laurence has been in touch with the Kew Musical Museum and St Margaret's Roman Catholic Church. We agreed to go with the latter venue on Friday 20 th . Laurence to book this. Updated 19th Jan – we have a choice of Church or Hall for the Friday night concert – Janet to look at venue to decide, also Laurence to investigate option of using church for concert and hall for refreshments.		Laurence Janet
	The venue for the third night is still to be decided. Chris has been in touch with Normansfield and Laurence has contacted the Kew Musical Museum. Chris - follow up with Normansfield. Kew is very expensive but would be a great venue so we haven't ruled it out. We can decide once we hear from Normansfield. Updated 19th Jan - Normansfield is very expensive which rules this out. IPH has now become available. Chris to book IPH (if not prohibitively expensive) for Saturday night (21 st March).		Chris Laurence
	Janet will be organising the music for the Handel concert so we must make sure she is available for the next Committee meeting. Caroline to contact her to make sure she is OK for that. Action closed		CLOSED
1-1	Janet and Helena have sorted out what will be performed at the concert. Helena to purchase 20 copies of Rejoice in the King – price to be included in participation fee for chorus. We need someone to organise the readings/narrations – Janet to ask for volunteers at end of first rehearsal		Helena Janet
1-2	Publicity – Design for poster to be sorted out between Chris and Bernard . Bernard to contact Ingrid to see if she would be happy to design postcard size flier(double-sided) and A4 poster. If not, Chris has volunteered to design poster. Also, Bernard to get quotes from printer.		Bernard Chris

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		Decision that entrance fees will be £10.00 on the door with £8.00 for concessions. Concert to be called 'A Feast of Handel!' Participation fees to be £40 for chorus and £30 for orchestra. All to be provided with music (orchestra's to be collected back in afterwards). Soloists will be responsible for buying their own music.	
1-3		Programme to be sorted out by Laurence and to be distributed free with tickets. Laurence to contact Anthony re advertisers. Also, we should look into advertisers near St Margaret's and Heston venues (charge is normally £25 for a quarter A5 page)	Laurence
1-4		Chorus rehearsals to be on Wednesdays from 18 th Feb. Orchestra 23 rd Feb, 5 th Mar and 9 th Mar. Soloists will be additional. New full rehearsal to be arranged for Sunday 15 th March 2-6pm at St Mary's. Helena to book	Helena
1-5		Budget for the concert – All to send to Laurence and Chris estimates for how much they think they need to spend for the concert by end of this week – 24 th Jan. Once a budget is agreed, all can spend up to that budget without coming back to the committee for agreement on specific costs. Note – we didn't discuss refreshments – Laurence suggests we ask Alison to organise these. He will discuss with her.	ALL
1-6		Calling notice for participants – Caroline to draft in time for AGM and members concert on Sunday	Caroline
1-7		Special concessions – Janet to look into inviting 'old people' for free and Tom to send invitations to appropriate schools offering tickets at £5.00	Janet Tom
1-8		We need to send an invitation to Catherine Bott. Helena to contact Catherine to invite to Handel concert and also to ask about attending study day	Helena
3	Financial report (Bank Balance currently around £2,600)		
		Chris agreed to prepare accounts to the same level of detail as previous years in time for the AGM. These will be circulated to the committee for comment in advance of the AGM. Updated 19th Jan – Chris circulated accounts in advance of meeting- we agreed that he should remove detail re Indian Queen and post-production party before circulation at Sunday's meeting	Chris

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4	Members Concert		
	Confirmed venue is Drayton Court. The AGM will start at 6pm and the members' concert will start at 7pm. Tony Wilson has offered to lend his Yamaha Clavinova for the event. He may want some help moving it. Laurence to confirm with Tony. Action closed		CLOSED
	It would be helpful to get a list of accompanists for the concert so that soloists might volunteer. Tom to circulate request for accompanists and coordinate their teaming up with potential performers. To be published in the next newsletter within next week. Action closed		CLOSED
1-9	The lighting at Drayton Court is a bit dim – Helena to bring clip-on lights just in case they are needed		Helena
5	AGM		
	Although we don't expect full-scale elections for trustees at the AGM, we should give people the opportunity to confirm the appointment of trustees by voting and also give people the opportunity to stand. Tom to send out calling notice with this message. Action closed		CLOSED
1-10	Tom to send out another email asap to circulate to members to say that we will be asking them to agree the changed wording of the objects at the AGM. Also, to ask for any last-minute volunteers for the concert		Tom
6	Application to Charity Commission		
	The charity commission has written back questioning the wording of the objects to include professionals as well as amateurs. Laurence and Caroline have circulated suggestions re a response. Caroline to contact charity commission and to keep the application open. She should try to discuss with the representative from the charity commission what wording might be acceptable so that it can be put to members at the AGM. Tom provided some useful examples from other charities, all of which mentioned public education. We shall use these as a model. Updated 19th Jan – Charity commission have agreed an acceptable modification to the wording of the objects - these were agreed by the committee at this meeting. They are to be put to the AGM for agreement on Sunday 25 th . Subject to agreement at that meeting, Caroline to send updated application to Charity commission.		Caroline

Date of next meeting:

Sunday 22nd February 2009 at 5pm at Janet's House (26, Morley Road)